

CASSINA GARDEN CLUB, INC.

BY-LAWS

This Amendment Effective March 12, 2015

ARTICLE I - NAME, PURPOSE, FISCAL YEAR

- A. The name of this organization shall be Cassina Garden Club, Inc., hereinafter referred to as the "Club."
- B. Cassina Garden Club exists to:
- preserve and maintain in a historically and environmentally appropriate manner the tabby slave cabins and grounds at Gascoigne Bluff;
 - promote the development of gardening skills among members and nonmembers;
 - protect native trees, wildflowers and birds;
 - encourage civic beauty, planting and all worthwhile outdoor work.
- C. The fiscal year shall run from September 1 through August 31.

ARTICLE II – STANDING RULES

- A. Standing Rules shall be created to operate the business of the Club. Said Rules shall be complementary to these By-Laws and in no way negate these By-Laws. The Standing Rules shall be appended to these By-Laws and published annually in the Club's Yearbook.
- B. The Standing Rules may be amended, added to or deleted by a two-thirds vote of the Board of Directors.

ARTICLE III – MEMBERSHIP

- A. ACTIVE: An active member shall be a resident of Glynn County for a minimum of six (6) months of every calendar year and have an interest in historic preservation, gardening and related subjects. To maintain Active standing, the member shall pay annual dues, regularly attend meetings, actively serve on a Standing or Special Committee and financially support the Club's fundraiser(s) designated by the Board as requiring member support.
- B. ASSOCIATE: An Associate member shall have served as a fully participating Active member for a period of no less than five years. To maintain Associate standing, the member must be a resident of Glynn County for a minimum of six months of every calendar year, pay dues as set for this category and financially support the Club's fundraiser(s) designated by the Board as requiring member support.

- C. LIFE: A Life member shall have been an Active member in good standing for twenty-five (25) years. The Life member shall pay annual dues but shall not be obligated to support the Club's fundraiser(s) and participation in any Club activity is optional. There is no residency requirement for Life members.
- D. APPLICATION AND APPROVAL OF MEMBERS
1. Proposals for membership shall be made on a form furnished by the Membership Chairman. Applicants shall be sponsored by one Active member and endorsed by any other member. Active members may propose or endorse only one candidate for membership in any Club year.
 2. Requirements for membership are set forth in the Standing Rules of the Club.

ARTICLE IV – DUES

- A. Dues shall be set by the Board of Directors.
- B. Dues for all classes of membership for the next membership year are due on or before the regular April meeting.
- C. Dues for Associate members shall be more than for Active members as set by the Board.
- D. Dues for Life members will be one-half (1/2) the amount set for Active members.
- E. If dues (this applies to all classes of membership) remain unpaid on May 1st, a final notice, so marked, shall be mailed to that member. If dues remain unpaid thirty (30) days after said notice is mailed, the member shall be notified in writing of the termination of membership. Upon demonstration of extenuating circumstances by said member, the Board may vote to restore said membership.

ARTICLE V – MEETINGS

- A. The Club shall meet at the cabins or another designated site on the second Thursday of each month except during the months of June, July and August. Special meetings and any changes to the regular meeting schedule shall be left to the discretion of the Board.
- B. One-fourth (1/4) of the Active membership shall constitute a quorum for all meetings and whenever a vote by the membership is required.
- C. Attendance at meetings held within the cabins shall be limited to Active members only. Associate members are encouraged to attend all meetings held in locations other than the cabins.

- D. A limited number of meetings during the year shall be designated as “Open.” Guests and prospective members may attend **only** these “Open” meetings.

ARTICLE VI – OFFICERS

- A. The Officers shall be the President, Vice President/President-Elect, Secretary, Treasurer and Assistant Treasurer. A description of each Officer’s function shall be set forth in the Standing Rules.
- B. The terms of office shall be as follows:
1. President: one year and may serve one additional term.
 2. Vice President/President-Elect: one year and may serve one additional term.
 3. Secretary: one year and may serve additional one year terms with the consent of the Board of Directors.
 4. Treasurer and Assistant Treasurer: two years and may serve additional two year terms with the consent of the Board of Directors.

Election of officers shall be held at the March meeting with installation at the May meeting.

ARTICLE VII – BOARD OF DIRECTORS

A. THE BOARD OF DIRECTORS

1. The Board of Directors shall consist of the elected Officers and Standing Committee Chairmen. One-fourth (1/4) of the Board members shall constitute a quorum. A two-thirds (2/3) affirmative vote is required to pass any action brought before the Board.
2. A vacancy in any office shall be filled by action of the Board of Directors. The person so appointed shall serve for the unexpired term of that office.
3. The Board of Directors shall meet at least six times a year; other meetings of the Board may be called at the discretion of the President.
4. Special Committee chairmen shall attend Board meetings when their presence is required.

B. EXECUTIVE COMMITTEE OF THE BOARD

1. The Executive Committee shall be comprised of the Officers of the Club and the immediate Past President.

2. The Executive Committee shall be convened at the call of the President.
3. The Executive Committee shall have the power and authorization to transact any business of the Club which requires the immediate attention of the Club. It may also transact ordinary administrative activities.
4. A majority of the Executive Committee shall constitute a quorum.
5. All actions of the Executive Committee shall be reported at the next regular meeting of the Board of Directors.

ARTICLE VIII – COMMITTEES

- A. All committees shall be listed in the Standing Rules of the Club. The Committee descriptions and functions shall be published annually in the Yearbook.
- B. Standing and Special Committee Chairmen shall be appointed by the President as necessary.
- C. Annual reports from the Committee Chairmen shall be submitted to the President on or before May 1st.
- D. The Nominating Committee shall consist of the immediate Past President as Chair, the Chair of the Membership committee and three Active members appointed by the President no later than the January meeting.

ARTICLE IX – RESIGNATION AND REINSTATEMENT

- A. Resignations and requests for reinstatement shall be in writing to the Membership Chairman. Replies shall be in writing and signed by the President and Membership Chairman.
- B. Notification of Revocation of membership shall be submitted to the member in writing and signed by the President and Chairman of the Membership Committee.
- C. The Standing Rules shall specify eligibility for reinstatement and determination of revocation of membership.

ARTICLE X – AMENDMENT OF BY-LAWS

- A. Any Active member may propose an amendment to these By-Laws. Any proposal to amend these By-laws must be presented, in writing, to the Board for approval before submission to the membership.
- B. Any proposed amendment, approved by the Board, must be submitted to the membership at least two (2) weeks prior to the vote. Publication of the amendment on the official website of the Club shall also constitute official notice provided the

members are individually notified of said publication in writing or electronically within the prescribed time, as indicated herein.

- C. These By-Laws may be amended at any regular meeting of the Club by a majority affirmative vote of Active members in attendance.

APPROVAL AND ADOPTION:

These amendments of Articles III, VI and IX of these By-Laws were adopted by the Cassina Garden Club's membership at its meeting on the 12th day of March, 2015.

By _____
Dottie Fielder, President

By _____
Sandy Anderson, Recording Secretary

The Amendments to Articles III, VI and IX were approved by the membership on 3/12/15 and signed by the President and Recording Secretary. The original of this document is in the Safe Deposit Box with a copy in the President's Book.

These By-Laws were approved by the membership on 4/14/11 and signed by the President and Recording Secretary. The Original is in the Safe Deposit Box with a copy in the President's Book.